Faculty of Science Safety Committee Meeting

June 19th, 2026, ~ 1:00 p.m. – 2:30 p.m.
Dean of Science Boardroom

Attendees:

Dean of Science Office & Meeting Chairperson - Dr. Sam Veres, Dean of Science
Dean of Science Office – Leanne Lucas, Science Safety Advisor
Department of Astronomy and Physics – Dr. Mike Dunlavy
Department of Chemistry - Jennifer Wright, Jason Clybourne
Animal Facility*:* Absent
Department of Biology – Dr. David Chiasson
Department of Earth Science – Dr. Mitch Kerr
Human Resources Department – Absent
Facilities Management Department – Patrick Farmer

Minute taker – April Scheller, Dean of Science Office

Call to Order

The meeting was called to order at: 1:05pm

GENERAL BUSINESS

Call for Agenda Item Additions

Review of Chem inventory and SDS Management.
Update on Oaks situation.

Minutes from the December meeting

Small edit to minutes, approved and carried.

BUSINESS ARISING

Review of prior Action Items

L. Lucas will follow-up with Kevin Trudeau before September to arrange a session for first year instructors and lab technicians on emergency response.

S. Veres discussed following up with Facilities regarding missing stair nosing and the science parking lot door and the commissioning of the accessibility door opening button. P. Farmer said the doors do work but they took the batteries out because after hours, when they are locked properly and someone comes up and starts checking the door, the door is going to try and open, and it will burn out the system. The project team is working on getting the card access system completed and will be working on the accessibility issue.

L. Lucas said all lab inspections are completed except three. S. Veres and L. Lucas will discuss those and see what the next steps will be.

REPORTS

Safety Advisor Report

Summary of Injury/Incident Reports for Faculty of Science

Incident Number	Month	Incident Summary
N/A	May	There was an incident in May that was entered but didn't show up on the report. L. Lucas will follow up on it. It was a sensor in the men's urinal wasn't working so the water wouldn't shut off.

OHS Consultant: JOHSC Activity and Information

Nothing at this time.

OTHER BUSINESS

Oaks Rock Garden

M. Kerr said last summer, Earth Science got some placards made for the Oaks rock garden that have QR codes that links on these sites. A few have been slightly vandalized or removed completely. Last week he noticed another couple were damaged. If you are in the area and notice anything unusual, please let M. Kerr know.

Chemical Inventory

L. Lucas said we have a shared chemical inventory that people update their chemicals in. It's not being used as much as it could be. We could look at other options to collect the information that may be more user friendly or try and encourage people to update their chemical inventories more often. Since we have a lot of chemicals running through the Science Hub now, we could look at tracking the chemicals when they come in from there.

A centralized, uniform receiving process was proposed to streamline operations. The need for a science background to manage this process was highlighted. The importance of having SDS sheets readily available in the lab was emphasized, with a shared folder system suggested. Regular reminders to update inventories were agreed upon as a starting point.

NEW BUSINESS

Meeting adjourned at 2:00 pm.

Dr. Sam Veres
Meeting Chairperson, Faculty of Science Safety Committee
Dean of Science